

**MAJOR AMENDMENT #3
TO THE
2014-2018 TRANSPORTATION IMPROVEMENT PROGRAM
FOR THE
GREEN BAY URBANIZED AREA**



**Brown County Planning Commission/Green Bay MPO
May 2014**

RESOLUTION NO. 2014-02

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
BROWN COUNTY PLANNING COMMISSION
APPROVING MAJOR AMENDMENT #3 TO THE 2014-2018 TRANSPORTATION
IMPROVEMENT PROGRAM FOR THE GREEN BAY URBANIZED AREA**

WHEREAS, U.S. Department of Transportation (DOT) regulations require the development and annual endorsement of a Transportation Improvement Program (TIP) for each urbanized area by the Metropolitan Planning Organization (MPO); and

WHEREAS, in accordance with 23 CFR 450.334(a) the Brown County Planning Commission (BCPC) hereby certifies that the metropolitan transportation planning process is addressing major issues facing the metropolitan planning area and is being conducted in accordance with all applicable requirements of:

1. 23 U.S.C. 134 and 49 U.S.C. 5303, and this subpart;
2. Title VI of the Civil Rights Act of 1964, as amended (42 USC 2000d-1) and 49 CFR part 21;
3. 49 USC 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
4. Sections 1101(b) of the Moving Ahead for Progress in the 21st Century Act (MAP-21) (P.L. 112-141) and 49 CFR Part 26 regarding the involvement of disadvantaged business enterprises in the US DOT funded projects;
5. 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
6. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR Parts 27, 37, and 38;
7. The Older Americans Act, as amended (42 U.S.C 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
8. Section 324 of title 23, U.S.C regarding the prohibition of discrimination based on gender; and
9. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR 27 regarding discrimination against individuals with disabilities; and

WHEREAS, the BCPC is the designated MPO for the Green Bay Urbanized Area with responsibility for carrying out an urban transportation planning program; and

WHEREAS, the BCPC Board of Directors is the Green Bay MPO's policy board.

THEREFORE, BE IT RESOLVED, that the BCPC Board of Directors approves *Major Amendment #3 to the 2014-2018 Transportation Improvement Program for the Green Bay Urbanized Area*.

NOW, BE IT FURTHER RESOLVED that the MPO planning process is compliant with the requirements of MAP-21 and that the BCPC certifies that the urban transportation planning process certification requirements of 23 CFR 450.114 (c) are satisfied.

Dated at Green Bay, Wisconsin, this 7th day of May 2014.

BROWN COUNTY PLANNING COMMISSION



Norbert Dantine, Jr., President

ATTEST:



Chuck Lamine, AICP, Planning Director

**Major Amendment #3 to the
2014-2018 Transportation Improvement Program
for the Green Bay Urbanized Area
by the Brown County Planning Commission**

The Wisconsin Department of Transportation (WisDOT) has programmed the following projects for 2014. The amendment includes the addition of two projects and the projects are fiscally constrained.

Project Sponsor	Project Description	2014			
		Federal	State	Local	Total
Door-Tran Inc.	<p>Mobility Manager Position and Transportation Program</p> <p>With use of Federal 5310 funds, the Mobility Manager position will assist individuals with disabilities living in Door County identify and access transportation services.</p> <p>The transportation program provides service to qualifying Door County residents.</p>				
	Mobility Manager Position (1.5):	\$82,894	\$0	\$20,721	\$103,615
	Program Operations:	\$21,637	\$0	\$24,759	\$ 46,396
158-14-505	Total:	\$104,531	\$0	\$45,480	\$150,011
Forward Service Corporation	<p>Mobility Manager Position and Transportation Program</p> <p>With use of Federal 5316 and State WETAP funds, the Mobility Manager position will assist individuals to access transportation services relating to employment.</p> <p>The transportation program provides service to qualifying Brown County residents.</p>				
	Mobility Manager Position:	\$29,725	\$0	\$10,484	\$40,209
	Program Operations:	\$69,017	\$29,428	\$39,589	\$138,034
158-14-506	Total:	\$98,742	\$29,428	\$50,073	\$178,243

Door-Tran Inc.

The **County-Wide Volunteer Transportation Program** is designed to provide transportation to Door County residents who have no other means of transportation available to them. This program will only be an option if a rider cannot afford the **Half-price Travel Voucher Program**. The **Veteran Volunteer Transportation Program** is designed to provide transportation to Door County Veterans or residents eligible for Veteran services who have no other means of transportation available to travel to and from Veteran Affairs (VA) clinics.

Service may be provided between Door County and the Green Bay Urbanized Area.

Door-Tran is a creative community network dedicated to connecting people to transportation services that are affordable, available, and accessible.

Forward Service Corporation (description by Forward Service Corporation)

Forward Service Corporation's Transportation Assistance Program helps job seekers and low-income workers with reliable and affordable transportation solutions. It has been in continuous operations since 2009 and has served more than 1,500 unduplicated customers in that time. It provides Mobility Management by working with a number of key community and local government agencies, including Green Bay Metro. It collaborates with a number of community partners to discuss transportation issues affecting residents. It will also provide for three subsidized vanpools, a driver's license recovery program, and no-interest vehicle repair loans. The vanpool program helps connect workers and employers with an effective and cost-effective transportation solution. It helps both low-income workers save on commuting costs and gives employers the chance to recruit more workers.

Forward Service Corporation provides financial support to operate employment, training, and related programs. Forward Service Corporation (FSC) was formed in 1979 as a private, 501(c) 3 nonprofit corporation.

A full copy of the TIP and subsequent amendments and/or administrative modifications can be found on the Brown County Planning Commission website at <http://www.co.brown.wi.us/>. Click on Departments, Planning, Transportation, and Transportation Improvement Program (TIP) for the Green Bay Urbanized Area or contact MPO staff at (920) 448-6480.

Appendix A

Copy of Postcard Sent to Interested Parties

All interested persons are advised of a public comment period and public hearing regarding the *Draft Major Amendment #3 to the 2014-2018 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area*. The Wisconsin Department of Transportation (WisDOT) has programmed the following projects for 2014 and the amendment is as follows:

1. Door Tran, Inc.: Mobility Manager Position and Transportation Program
2. Forward Service Corporation: Mobility Manager Position and Transportation Program

WisDOT has requested that the projects be added to the Green Bay TIP as federal funding in the amounts of \$104,531 and \$98,742, respectively, are being proposed.

The public hearing will take place before the
Brown County Planning Commission Board of Directors on:

Wednesday, April 2, 2014
Green Bay Transportation Center – Commission Room
901 University Avenue
Green Bay, WI 54302
6:30 p.m.

Comments may be mailed to Lisa J. Conard, Brown County Planning Commission, PO Box 23600, Green Bay, Wisconsin 54305-3600 or at conard_lj@co.brown.wi.us. Comments will be accepted through April 2, 2014.

Appendix B

**Brown County Planning Commission Board of Directors (MPO Policy Board)
Public Hearing Meeting Minutes excerpts
April 2, 2014**

**MINUTES
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, April 2, 2014
Green Bay Metro Transportation Center
901 University Avenue, Commission Room
Green Bay, WI 54302
6:30 p.m.**

ROLL CALL:

Paul Blindauer	<u>X</u>	John Klasen	<u>X</u>
James Botz	<u>Abs</u>	Michael Malcheski	<u>X</u>
Paul Brewer	<u>Abs</u>	Ken Pabich	<u>Exc</u>
William Clancy	<u>X</u>	Scott Puyleart	<u>X</u>
Norbert Dantine, Jr.	<u>X</u>	Dan Robinson	<u>X</u>
Ron DeGrand	<u>X</u>	Ray Tauscher	<u>X</u>
Bernie Erickson	<u>X</u>	Mark Tumpach	<u>X</u>
Steve Gander	<u>X</u>	Steve VandenAvond	<u>X</u>
Steve Grenier	<u>X</u>	Jason Ward	<u>X</u>
Colleen Harris	<u>X</u>	Dave Wiese	<u>X</u>
Phil Hilgenberg	<u>X</u>	Reed Woodward	<u>X</u>
Dotty Juengst	<u>Exc</u>	VACANT (Holland and Morrison)	<u> </u>

OTHERS PRESENT: Lisa J. Conard, Chuck Lamine, and Peter Schlein.

2. Public Hearing: *Major Amendment #3 to the 2014-2018 Transportation Improvement Program for the Green Bay Urbanized Area.*

N. Dantine turned the public hearing over to L. Conard.

L. Conard opened the public hearing for *Major Amendment #3 to the 2014-2018 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area.*

L. Conard noted that because the amendment is considered major amendment, a 15-day public review and comment period and a public hearing are required. Two projects are being proposed to be included in the *2014-2018 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area* at the request of WisDOT.

L. Conard provided an overview of the projects.

Project Sponsor	Project Description	Federal	State	Local	Total
Door-Tran Inc.	Mobility Manager Position and Transportation Program				
	With use of Federal 5310 funds, the Mobility Manager position will assist individuals with disabilities living in Door County identify and access transportation services. The transportation program provides service to qualifying Door County residents.				
	Mobility Manager Position (1.5):	\$82,894	\$0	\$20,721	\$103,615
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	With use of Federal 5316 and State WETAP funds, the Mobility Manager position will assist individuals to access transportation services relating to employment. The transportation program provides service to qualifying Brown County residents.				
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L. Conard asked three times if anyone wished to speak. Hearing no requests to speak, the public hearing was closed. L. Conard informed the commission that the requirements for public participation have been fulfilled and that staff would be requesting action on the amendment at a future BCPC meeting.

B. Erickson questioned the Mobility Manager line items, noting they are compensated at different rates, with the Door County Mobility Managers being much higher. B. Erickson also asked if they do the same thing.

L. Conard noted that both provide mobility management functions, however, they have different target populations, operate different transportation programs, and use different Federal funding sources. In Door County, seniors and individuals with disabilities benefit

from the program. An individual may qualify for a half-fare taxi voucher or a ride with a volunteer driver. Section 5310 funds are used.

In Brown County, the focus is on connecting low-income individuals with jobs, as transportation is often a barrier. The Mobility Manager is located in the Wisconsin Job Center on Cherry Street. Services include distribution of subsidized bus passes, no-interest vehicle loans, and van pools. Section 5316 funds are used.

L. Conard noted that the Door County Mobility Manager line item could include other expenses such as rent. L. Conard stated she would contact the Mobility Manager in Door County and request the budget detail. (L. Conard subsequently contacted the Mobility Manager to obtain a copy of the budget. Upon review, the line item in question does include rent and office related expenses. The line item also includes an in-kind rate for volunteer drivers which can be used as "local" match. Therefore, the line item covers much more than the staff salaries.)

P. Blindauer asked if they rely on different bidding contracts.

L. Conard stated that each entity contracts with different organizations for transportation services. The Mobility Managers are employees of the private non-profit.

D. Robinson asked when the project began in Brown County and about the source of the local share.

L. Conard stated the Forward Service Corporation (FSC) identified a need for this service and began operating the program in 2009. L. Conard explained that the "local" share for the program does not include local tax dollars but private donations made to the FSC.

D. Robinson asked for clarification regarding the future action regarding the amendment.

L. Conard stated that upon the conclusion of the public participation effort, the BCPC Board of Directors will decide if they will amend the current TIP to include the projects.

D. Robinson asked about the funding level of the Brown County project.

L. Conard indicated that the funding has remained consistent. L. Conard noted that the funding source for the program, Federal Section 5316, was eliminated in the most recent transportation law, MAP-21. However, WisDOT determined it will use carryover Section 5316 to fund the program in 2014. In addition, the state's partner program, Wisconsin Employment Transportation Assistance Program (WETAP), is also contributing to the program in 2014.

L. Conard noted that funding for 2015 has not been identified. However, MAP-21 expires in September and it is not known what the new transportation law will hold for work-related transportation programs.

L. Conard stated prior to 2014, MPO staff encouraged FSC to apply for funds under the STP-U program, traditionally a roadway construction/reconstruction program. FSC did, but unfortunately, the project was not funded (projects applied for was greater than the funding available).

D. Robinson stated he would like to see this program continue. Can we play a role to encourage other organizations to step up to fund the program?

C. Lamine stated that this could be a discussion item for the Transportation Coordination Committee (TCC) of Brown County.

D. Robinson asked if staff could report back to the BCPC Board of Directors in June.

Planning staff stated that the next meeting of the TCC is scheduled for June 9, but it is possible to move the meeting up in the calendar to accommodate the June 4 BCPC Board of Directors meeting.

Appendix C

Legal Notice
Affidavit from the Green Bay Press-Gazette



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GREEN BAY, WI 54301



Erin Duffy

Being duly sworn, doth depose and say that she/he is an authorized representative of the Green Bay Press Gazette, a newspaper published in Brown and Kewaunee Counties, Wisconsin, and that an advertisement of which the annexed is a true copy, taken from said paper, which was published therein on

Account Number: 284368

Ad Number: 6949995

Published Date: March 19, 2014

Published Date: March 26, 2014

Total Ad Cost: \$73.48

(Signed) Erin Duffy (Date) 3-26-14
Legal Clerk

Signed and sworn before me

Sara Rogers
Notary Public, Brown County, Wisconsin

My commission expires 12/25/16



BC PLANNING DEPT-LEGALS
Re: Notice of Request

NOTICE OF REQUEST FOR COMMENTS AND NOTICE OF PUBLIC HEARING ON THE DRAFT MAJOR AMENDMENT #3 TO THE TRANSPORTATION IMPROVEMENT PROGRAM (TIP) FOR THE GREEN BAY URBANIZED AREA. All interested persons are invited to comment and are advised of a public hearing on the Draft Major Amendment #3 to the 2014-2018 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area. Copies of the amendment will be available at: Brown County Planning Commission, Room 320, Northern Building, 305 E. Walnut St., Green Bay, WI 54301. The public hearing will take place on: Wednesday, April 2, 2014, Green Bay Metro - Transportation Center, 921 University Ave., Green Bay, Wisconsin 54301. Formal action is scheduled to take place on Wednesday, May 7, 2014, Green Bay Metro - Transportation Center, 901 University Ave., Green Bay, Wisconsin 54301. The public review period for the amendment is scheduled for March 16, 2014, through April 2, 2014. Unless otherwise noted, this complies the final version of projects. Written comments should be mailed to: Lisa J. Conrad, Brown County Planning Commission, PO Box 2000, Green Bay, WI 54309-3000 by April 2, 2014. Published by: Sandy Jane Crady, Clerk, WNAEP, March 19, 20, 2014.

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